



Apprentice Facilitator Application FAQs

What is an Apprentice Facilitator?

Apprentice Facilitators are part of a summer long college preparatory volunteer program that lets Future Historians take the reins and bring history to life for our guests.

After a four day History Boot Camp in June (focusing on Historic Thinking Skills, content training, and facilitation skills) Apprentice Facilitators work across Old World Wisconsin as part of our Guest Experience Team. In addition to interacting with guests on a daily basis and bringing our historic spaces to life for the public, they are provided with career development in the form of lunches with professional staff, training in historic skills, tours of museum collections, and the ability to participate in staff professional development.

What are the benefits?

- First hand experience working in a living history museum setting, which will be valuable for future resumes and job applications
- Experience and education in how to communicate information in fun and creative ways
- Behind the scenes tours of the site and museum collections
- Access to professional museum staff, and training materials
- Opportunity to wear historic clothing and use historical materials to tell stories
- New experiences that cannot be replicated in the classroom

Plus, Old World Wisconsin is happy to work with Apprentice Facilitators to align their work with school or community service requirements. Upon successful completion of the program Apprentices will be provided with a letter recognizing their commitment to Wisconsin History for use in future applications and education endeavors.

What is the Commitment?

Apprentice Facilitators will be a part of the Old World Wisconsin team for the entire 2019 Season. After a required four-day History Boot Camp (June 10-13), Apprentice Facilitators will volunteer at least 12 days between June 14 and October 13. Apprentices may work between one and five days a week, 9:30 am to 5:30 pm. Full days are required.

How do I apply for the 2019 Summer Apprentice Facilitator Program?

Read everything in this packet carefully then fill out the **Apprentice Facilitator Application & WHS Volunteer Agreement** on the following pages.

Fill out the out **Facilitator Application** on the following page. Make sure to include your essay question responses on a single, separate page. Staple everything together and drop off, mail or email them to Old World Wisconsin. They must be received **before 4 pm on March 31, 2019**.



Use the following information to complete the WHS Application Form:

Volunteer position Title: *Apprentice Facilitator*
Division: *DMHS*
Program/Work Unit: *OWW*
Brief Description of Duties: *Facilitation of guest experience*
Supervisor Name: *Jessica Schmitz*
Volunteer Location: *check Old World Wisconsin box*
Approximate Schedule: *[leave blank]*

How do I know if I am the right fit for this program?

A successful Apprentice Facilitator is curious about history and loves learning and sharing their passion with others. They are not afraid to try new things, ask questions, or think about things in new ways. They think on their feet, can talk to guests of all ages, and like the challenge of everyday being different. In addition to being happy in their daily work, they will take opportunities to learn about the field of Public History and Museums, ensuring they get the most out of their time at Old World Wisconsin.

What do I need to know about the work environment?

Old World Wisconsin is an outdoor, living museum made up of historic structures. Here are a few things you need to consider to make sure that you can be safe and comfortable if chosen for this program.

Physical Demands

- Requires prolonged sitting or standing, some bending, stooping, and stretching
- Requires hand-eye coordination and manual dexterity to sufficiently perform demonstration tasks
- Requires ability to walk between outdoor site locations daily

Work Environment

- Work is performed in historic structures lacking climate control and with direct exposure to the outdoors in farm and wooded environments, including allergens and insects
- Work will be performed while in historic costume, in all weather
- Work involves daily contact with the public, and may involve dealing with difficult people, large groups of people, and facilitating experiences for guests facing challenges

When will I know if I have been selected as an Apprentice Facilitator?

WHS staff will review the applications and will select the 2019 Apprentice Facilitators. You will be notified by April 12, 2019 if you have been selected for the program. After you have received the notification email you will receive follow-up materials to prepare you for History Boot Camp (June 10- 13, 2019).

Who do I contact with Questions or where do I send my application?

Jessica Schmitz, Guest Experience Manager, Interpretation
Old World Wisconsin
W372 S9727 Hwy 67
Eagle, WI 53119
262-594-6382
Jessica.Schmitz@wisconsinhistory.org



2019 Apprentice Facilitator Application

Name: _____

Have you participated in Old World Wisconsin's Apprentice Camp before? Yes No

If yes, please tell us the year and location(s) worked: _____

Please provide answers to the following questions on a single piece of paper. Write one paragraph in response to each question.

1. When we talk about making history *engaging* and *connecting to guests*, what do you hope this looks like?
2. Tell us what skills or knowledge you have that may make you a good fit for the program.
3. What do you hope to learn or experience if chosen to be an Apprentice Facilitator?

By signing below, I understand that if chosen as an Apprentice Facilitator that I will:

- Attend History Boot Camp June 10-13, 2019
- Volunteer for a minimum of 12 days over the course of the 2019 Season
- In addition to the 12 volunteer days, I will work for one of four Special Event days (July 4, Labor Day, Legends and Lore (Oct. 18-19, 25-26) or Old World Christmas (Dec. 7-8, 14-15)
- Work with OWW staff at least 2 weeks in advance to schedule and confirm my volunteer dates

Parent/Guardian Information

Name: _____

Best Phone Number to Contact: _____

Email: _____

(Required if applicant is under 18 years old) I hereby give my permission for my child to volunteer as part of the Apprentice Facilitator Program at Old World Wisconsin. Signature: _____

Bearing in mind the work environment and physical demands of this position, please note anything we need to know when considering your placement and project assignments (*allergies, physical accommodation, etc.*). *

**Please note that this information will not impact selection for the program, it merely informs comfortable placement on site*

Apprentice Facilitator Applicant

Signature

Date